



INSTRUCTIONAL SUPPORT SERVICES
Learning Resources Center/School Library System
Northeast Campus
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DIRECTIONS FOR CHANGING YOUR MEDIANET PASSWORD

Have you forgotten your password to the Medianet booking system?

Well, here's what you can do:

1. Click on: The Options Menu at the bottom of the Medianet webpage.
2. Click on: Forgot Your Password?
3. Enter: Your last name and first name.
4. A new password will be emailed to you within five minutes **
5. Click on: The Options Menu at the bottom of the Medianet webpage.
6. Login using your new password.
7. Then under Update click on Password and *change your password to one you can remember!*

** If you do not receive a password within five minutes, either we do not have an email address for you or the email address we have is incorrect. Contact Cory Reynolds (creynolds@sllboces.org) or Mark Tebo (mdtebo@sllboces.org) at 353-6684.