



**BOARD OF COOPERATIVE EDUCATIONAL SERVICES
SOLE SUPERVISORY DISTRICT
ST. LAWRENCE-LEWIS COUNTIES**

P.O. Box 231, 40 W. Main Street
Canton, New York 13617

BOARD MEETING AGENDA

Thursday, April 10, 2025 – 4:00 pm

**Board of Education Goals
2024-2025**

St. Lawrence-Lewis BOCES is committed to work successfully with component districts across the region:

- To increase student performance and enhance opportunities to access advanced coursework essential for a successful preparation for college, career, and citizenship.
- To promote regional sharing and delivery models through inter-BOCES as well as intra-BOCES arrangements
- To continuously evaluate BOCES services for quality, efficiency, and potential improvement, including input from our component school district partners.
- To provide financial and operational solutions to our component school districts to provide training and build school district preparedness for reductions in federal and state aid, decreases in enrollment, and staffing challenges.
- To support BOCES and SLL component districts as they raise awareness and build capacity toward the implementation of the New York State Education Department's Culturally Responsive Sustaining Education Framework.

St. Lawrence-Lewis BOCES will:

- Work with our Regional Partners, including SUNY Potsdam, to build and refine regional pipelines that will produce teachers and future educational leaders for the region, including the Ed Leadership Program at SUNY Potsdam and the Advanced Certificate in Special Education Program, and the District Superintendents' Innovation Committee and BOCES of NYS Teacher Ambassador Program.
- Work with component districts to provide the necessary professional development for a multi-year implementation of The Science of Reading to address significant literacy gaps across the region, as well as comply with new legislation and NYSED through regulations.
- Continue to provide BOCES faculty and staff with the information, resources and training necessary to protect digital information, including Personally Identifiable Information (PII) of staff/students and to protect our technology platforms. We will collaborate with the component school districts to support them in this area.
- Develop an organizational position statement on artificial intelligence during the 2024-25 school year.
- Fully support and assist our 18 component school districts with the implementation of the NYSED initiatives on both graduation measures and regionalization.

AGENDA

Opening Activities

(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

- I. Call to Order by President
- II. Pledge of Allegiance
- III. Roll Call and Quorum Check
- IV. Public Comments

Action Items

- V. [Personnel – Attachment “A”](#)
(In accordance with [Board Policy #5150](#) – Recruitment, Selection, and Appointment of Personnel)

This motion will include the entire personnel section of the agenda.

A motion is needed to approve the Personnel as presented in Attachment “A”.

- VI. [NYSITCC Contract](#)
(In accordance with [Board Policy #4310](#)– Purchasing Policy)

A motion is needed to approve the following resolution:

WHEREAS, It is the plan of a number of BOCES districts in New York, to consent to jointly enter into an agreement for the 2024 – 2025 fiscal year, for Aha Moments, Inc., Brisk Labs Corp., CEED, Inc. dba pi-top, CentralReach, LLC, Classwork.com dba Work On Learning, Inc., Digital Respons-ability, Koalluh, Inc. dba LitLab.ai, Learn By Doing Inc., Learning Innovation Catalyst Inc. (LINC), Magic School, Inc., Noiz Ivy, Inc. dba OYOclass.com, Nona Ullman, EdTechLiveLLC, dba LessonLoop, Platform Athletics, LLC, PowerSchool Holdings, LLC dba PowerSchool Group, LLC, ReThink Autism, Inc., Securly Inc., Springbay Studio Ltd., Think Group Holdings, Inc. dba Frenalytics, TinkRworks, Inc., YouScience, LLC and,

WHEREAS, The St. Lawrence-Lewis BOCES is desirous of participating with other BOCES Districts in New York State in joint agreements for the software/learning packages and licensing mentioned above as authorized by General Municipal Law, Section 119-0, and,

BE IT RESOLVED, That the St. Lawrence-Lewis BOCES Board of Education authorizes Erie 1 BOCES to represent it in all matters leading up to and entering into a contract for the purchase of and licensing of the above-mentioned software/learning packages, and record training sessions in Zoom and post those recorded sessions to the consortium, and,

BE IT FURTHER RESOLVED, That the St. Lawrence-Lewis BOCES Board of Education agrees to assume its equitable share of the costs associated with Erie 1 BOCES negotiating the Agreements, and,

BE IT FURTHER RESOLVED, That the St. Lawrence-Lewis BOCES Board of Education agrees (1) to abide by majority decisions of the participating BOCES on quality standards; (2) Erie 1 BOCES will negotiate contracts according to the majority recommendations; (3) that after contract agreement, it will conduct all purchasing arrangements directly with the vendor.

- VII. [Local Bid](#)
(In accordance with [Board Policy #4310](#)– Purchasing Policy)

A motion is needed to approve the bid awards for building materials, to low bidder meeting specifications for the Seaway Technical Center for the building of the house:

Countertops: White’s Lumber - \$1,006.66

VII. Local Bid

(In accordance with [Board Policy #4310](#)– Purchasing Policy)

A motion is needed to approve a no bid award for the 2025 Chevrolet Silverado 2500 HD, due to no bidder response.

VIII. Local Bid

(In accordance with [Board Policy # 4310](#) – Purchasing Policy)

Modular Home located at Seaway CTE Center, Norwood, NY

A motion is needed to approve a no bid award for the modular home located at Seaway CTE Center, Norwood, NY, due to no bidder response and will be advertised for new bids.

IX. Declaration of Emergency Projects

(In accordance with General Municipal Law; Laws of NY, Consolidated Laws, PBB, Article 2; Section 9 – construction emergencies)

A motion is needed to approve the following emergency project:

- **Northwest Technical Center – two boiler circulation pumps – the condition required immediate corrective action and could not await execution of proper bidding procedures due to the health and safety concerns.**

The public emergency is defined by the General Municipal Law as an accident or other unforeseen occurrence or condition affecting public buildings, public property, or life, health, safety, or property.

X. Cooperative Bid Rejection – Institutional Paper – 1st Half

(In accordance with [Board Policy #4310](#)– Purchasing Policy)

A motion is needed to approve the following resolution:

WHEREAS, the Board has determined that the solicitation was not properly distributed to all potential bidders included on the vendor list.

NOW, THEREFORE, BE IT RESOLVED, that all bids submitted in response to the request for bids for institutional paper supplies – 1st half be and hereby are rejected; and

FUTHER RESOLVED, that the Supervisor of Purchasing Services is hereby authorized to issue new bid specifications and advertise for new bids.

XI. Revenue Anticipation Note Resolution (RAN)

(In accordance with [Board Policy #4510](#) – Facilities Planning)

*Rationale: The necessity of borrowing is due to the lack of revenue during the summer.
This is an annual request and the loan is repaid by fiscal year end, June 2026.*

A motion is needed to delegate the president of the Board of Education of the Board of Cooperative Educational Services of the Sole Supervisory District of St. Lawrence and Lewis Counties, New York, the power to authorize the issuance of and to sell not exceeding \$6,000,000 revenue anticipation notes of said B.O.C.E.S. in anticipation of the receipt of revenues from various sources during the fiscal year of said B.O.C.E.S. commencing July 1, 2025:

BE IT RESOLVED, by the Board of Education of the Board of Cooperative Educational Services of the Sole Supervisory District of St. Lawrence and Lewis Counties, New York, as follows:

Section 1. The power to authorize the issuance of and to sell revenue anticipation notes, including renewals thereof, of the Board of Cooperative Educational Services of the Sole Supervisory District of St. Lawrence and Lewis Counties, New York (the "B.O.C.E.S."), in anticipation of the receipt of revenues from various sources during the fiscal year of said B.O.C.E.S. commencing July 1, 2025, including receipt of moneys from the State of New York and from component school districts, is hereby delegated to the President of said B.O.C.E.S., the chief fiscal officer. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be determined by said President pursuant to the Local Finance Law.

Section 2. The deputy chief fiscal officer of said B.O.C.E.S. is hereby authorized to execute such revenue anticipation notes in the place of the chief fiscal officer, if the chief fiscal officer shall so designate.

Section 3. This resolution shall take effect immediately.

XII. Installment Purchases
(In accordance with [Board Policy #4310](#) – Purchasing Policy)

Rationale: The Board of Education finds and determines that it is in St. Lawrence-Lewis BOCES' best financial interest to acquire the equipment for the benefit of the District because:

- *It provides an opportunity to use the equipment without committing to the full costs of purchase; and*
- *After seeking competitive quotes, Lessor provides the most financially advantageous lease terms.*

A motion is needed to approve the installment purchase for:

- **Harrisville Central School District for a network printer with Advanced Business Systems in the amount of \$10,384.20 for the 2024-2025 school year. The Harrisville Central School District approved the installment purchase at their March 10, 2025 Board of Education meeting.**

XIII. Consent Agenda Items for Action

- Minutes of Regular Board Meeting – [March 13, 2025](#)
(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)
- Treasurer's Report for period ending March 31, 2025:
(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

A. Account Balances (March 31, 2025)

General Fund	\$10,014,680.65
Federal Fund	\$776,560.37
Trust & Agency Fund	\$1,221.10
Payroll Fund	\$0.00
Capital Renovation Project	\$560,362.20
Capital Equipment Reserve	\$207,143.88

B. Current Budget Allocation – March 31, 2025

[Budget Report](#)

[District Billing](#)

General Fund Budget..... \$76,351,317.39

- Donations
(In accordance with [Board Policy #4230](#) – Acceptance of Gifts, Grants, & Bequests to BOCES)
 - Donation of two (2) 30 KVA transformers to the Electrical Technologies program at Seaway Technical Center from S & L Electric, Inc, Colton, New York. The approximate value of the transformers is \$4,740.50.
 - Donation of Shark Bite connectors valued at \$600.00 to the HVAC/R program at Seaway Technical Center from Deb Willer, Massena, New York.
 - Donation of a secretarial desk (tag #19346) to Massena Central School District.
- Staff Conferences
(In accordance with [Board Policy #5211](#)– Travel Expenses/Conference Approval)
 - Glenda Morales-Hanley to attend the School Business Official Leadership Academy and ASBO Education Summit in Saratoga Springs, New York from June 6, 2025 through June 11, 2025.

A motion is needed to approve the above consent.

XIV. Reports

- A. [Thomas R. Burns, District Superintendent](#)
- B. [Darin Saiff, Deputy Superintendent](#)

XV. Informational Items

- A. Update on Facilities – K. Perretta
- B. Southwest Technical Center Open House - April 15, 2025, 5-7 pm
- C. Next BOE meeting, May 8, 2025, 6 pm at Southwest Tech Center

XVI. Discussion Items

A. Annual Meeting Review

(In accordance with [Board Policy #1437](#) – Annual Meeting)

[Summary of Tentative Administrative, Capital, and Program Budgets for 2025-2026](#)

(In accordance with [Board Policy #1310](#) – Power and Duties of the Board and its Officer, in accordance with [Board Policy #4110](#) – Budget Planning and Preparation, and in accordance with [Board Policy #4120](#) – Budget Development and Adoption)

Action will be requested to adopt the BOCES Administrative, Capital and Program Budgets for 2025-2026 at the May 8, 2025 meeting of the Board of Cooperative Educational Services. This action can be initiated after the component boards of education have voted on the BOCES Administrative Budget, as presented at the BOCES Annual Meeting. The voting date, April 29, 2024, was designated by the BOCES Board President, pursuant to §1950 subdivision 2-a (b) of the Education Law of the State of NY.

B. [Claims Auditor's Quarterly Report \(January – March 2025\)](#)

XVII. Presentations

XVIII. Adjournment