



**Board of Cooperative Educational Services
Sole Supervisory District
St. Lawrence-Lewis Counties
P.O. Box 231, 40 W. Main Street
Canton, New York 13617**

**Board of Education Meeting Date: June 5, 2025
BOE APPROVED: July 2, 2025**

A meeting of the Board of Cooperative Educational Services of the Sole Supervisory District of St. Lawrence-Lewis Counties was held on Thursday, June 5, 2025 at the Educational Services Center, 40 West Main Street, Canton, New York beginning at 5:09 pm.

Roll Call:

Present: Roger Bennett, Jack Zeh, Cindy McLean, Michael Davis, Michael Miller, Todd Bates, Kevin Wells, Ward Remington and James Lattimer

Others Present: Thomas Burns, Nicole Ashley, Jennie Colburn, Johnathan Hirschey, Lori Remington, Lori Sheffield, Julie Austin-Kormanyos, Kevin Perretta and Marshall Fiese

All members stood for the Pledge of Allegiance.

Board President Roger Bennett thanked all of the retirees for their dedication and service to BOCES. The following retirees were acknowledged for their service:

Julie Austin-Kormanyos – 6 years of service
Annette Barr – 35 years of service
Patrick McLaughlin – 30 years of service
Phyllis Shaw – 23 years of service
Dawn Thornton – 10 years of service

Public Comments None

No. 2025 – 124 Motion made by Zeh, seconded by Wells.
PERSONNEL

**BOARD ACTION AS
FOLLOWS:**

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the attached Personnel action: All of the following appointments are conditional, pending clearance from the State Education Department, pursuant to Chapter 180 of the Laws of 2000 of the State of New York.

(In accordance with [Board Policy #5150](#) – Recruitment, Selection, & Appt. of Personnel)

Yeas: All members present
Nays: None

**No. 2025 – 125
UNEMPLOYMENT
RESERVE FUND**

Motion made by Davis, seconded by Miller.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby authorize expending the New York State Unemployment Insurance payments, up to \$50,000, from the Unemployment Insurance Reserve for the 2024-2025 fiscal year.

(In accordance with [Board Policy #4310](#)– Purchasing Policy)

Yeas: All members present
Nays: None

**No. 2025 – 126
[RESERVE PLAN](#)**

Motion made by McLean, seconded by Remington.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the funding plan for the previously established reserve funds.

(In accordance with [Board Policy #4484](#) – Financial Accountability)

Yeas: All members present
Nays: None

**No. 2025 – 127
TRANSFER MONIES
FROM GENERAL
FUND TO CAPITAL
FUND**

Motion made by Davis, seconded by McLean.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the following transfers from General Fund 002 CoSer into the Capital Fund for future paving projects:

- Up to \$1,000,000 (program expense)

(In accordance with [Board Policy #4130](#) – Administration of Budget)

Yeas: All members present
Nays: None

**No. 2025 – 128
RESERVE FOR
ACCRUED
EMPLOYEE
BENEFITS LIABILITY**

Motion made by Remington, seconded by Wells.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby authorize transferring up to \$250,000.00 into the Reserve for Accrued Employee Benefits Liability from the General Fund on June 30, 2025 to accrue unused accumulated leave time for those anticipated to separate from service in the 2025-2026 school year.

(In accordance with [Board Policy #4130](#) – Administration of Budget)

Yeas: All members present
Nays: None

**No. 2025 – 129
ACCRUED
EMPLOYEE
BENEFITS LIABILITY**

Motion made by McLean, seconded by Miller.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby authorize expending up to \$150,000 from the Reserve for Accrued Employee Benefits Liability to pay for unused accumulated leave time for those separating from service in the 2024-2025 school year.

(In accordance with [Board Policy #4130](#) – Administration of Budget)

Yeas: All members present
Nays: None

**No. 2025 – 130
CTE EQUIPMENT
RESERVE**

Motion made by Davis, seconded by Bates.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby authorize increased funding of the previously established CTE Equipment Reserve Fund up to the amount of \$150,000 for the 2024-2025 year.

(In accordance with [Board Policy #4210](#) – Investments)

Yeas: All members present
Nays: None

**No. 2025 – 131
NYS DISTANCE
LEARNING
CONSORTIUM**

Motion made by McLean, seconded by Remington.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the following resolution:

WHEREAS, It is the plan of a number of BOCES districts in New York, to consent to jointly enter into an agreement for the 2025 – 2026 fiscal year, for 3DUX Design, 3P Learning, 7 Mindsets Academy, A+ Educators (dba Woz ED Education), Abre.io, Accelerate Learning, Age of Learning, Inc. Aha Moments, Inc., American Reading, Amplify Education, Inc., Apple (Opt-in), Aperture Education, B.E. Publishing, Beable Education, BenchmarkEducation, BlocksCAD, BlocksI, Boddle Learning Inc., Boom Learning, Brain Pop, Branching Minds, Breakout EDU, Brisk Labs Corp., Canva US, Inc., Carahsoft, Carnegie Learning, CEED, Inc., Cengage Learning, Inc., CentralReach, LLC, CharmTech Labs, LLC, Classwork.com dba Work on Learning, Inc. CMS Neptune, Code.org, CodeCombat, CodeHS, Code Monkey, Coder Kids, Inc. DBA Ellipsis Education, Committee for Children, Cordance Operations dba Hapara, Coughlan Companies, dba Buncee, Curriculum Associates, Deeloh Technologies, Inc. (DBA Extempore), Defined Learning, Delta Math, Digital Respons-Ability, Discovery Education, Drone Sports Inc., DroneBlocks LLC, EBSCO, EdforTech Corp., EdforTech Alliance, EdTechLive dba LessonLoop, Edmentum, eDoctrina (Harris Solutions), EdPuzzle, Education Advanced, Educational Vistas, EduPlanet, eDynamic Holdings, LP, Electronic Gaming Federation, Elemetari LLC, EliteGamingLive, Encyclopedia Britannica, Inc., Ereflect Inc, eSpark Learning Inc., EverFi, ExploreLearning, Family Zone dba Linewize, Faria (Rubicon West, Inc.), Forward Education, Frontline

Technologies Group, Genially, Grammar Flip, LLC, Great Minds PBC, Harris Computer Corp., HEC Software dba Reading Horizons, Hello World CS, High School Esports League Inc., Hiperware Labs, Hive Class, Inc., HMH Houghton Mifflin Harcourt Publishing Company, imagiLabs AB, Imagine Learning LLC, Immersed Games, Impero, Infobase Holdings, Instructional Empowerment Inc. dba Marzano Evaluation Center, Instructure, Intelitek Inc., iSafe, iStation (Imagination Station), IXL Learning, Just Right Reader, Kahoot! ASA, Khan Academy, Kialo GmbH, Kiddom, Kinems, Kira Learning, Koalluh, Inc. dba LitLab.ai, Kognity, US, Inc., Learn By Doing, Learnics, Learning A-Z, Learning Ally, Learning Explorer, Learning Innovation Catalyst Inc. (LINC), Learning Without Tears, Learning.com, Legends of Learning, LEGO Brand Retail, Inc. dba Lego Education, Lexia Learning Systems, Lightspeed Solutions LLC dba Lightspeed Systems, Liminex Inc. dba GoGuardian, Linkit, Local Impact, Logisoft, Mad-Learn, Maia Learning, Magic School, Inc., MakeMusic Inc., Makers Empire, Mango Languages, Mathspace Inc., McGraw Hill, Merlyn Mind Inc., Mind Education, MMI-CPR School Tech Repair, LLC dba K-12 Tech, Moby Max, MooZoom Education, Inc., Mosa Mack Science, Inc., Mr. Elmer, MusicFirst, Neuron Fuel dba Tynker, Newsela, NextWave Stem, No RedInk, Noiz Ivy, Inc. dba OYOclass.com, Notable dba Kami, NWEA, Passport for Good, Pearson, Performance Learning Systems dba PLS 3rd Learning, Platform Athletics, LLC, Play Vs Inc., PowerSchool Holdings, LLC dba PowerSchool Group LLC, ProSolve, LLC, Quaver, Quizizz Inc., Renaissance Learning, Rethink Autims dba Rethink ED, REX K-12, Right Reason Technologies, Ripple Effects, Robo Wunderkind, Rocket Drones, Inc., SchoolAI, SchoolBinder DBA TeachBoost, SchoolLinks, Scoir, Securly Inc., SeeSaw Learning, SkillStruck Inc., SkyOP, Small Factory Innovations, Smart Science Education, Springbay Studio Ltd., STEM SIMS, Suntex, Tech4Learning, TechRow, Tequipment, The Language Express, Thimble.io, Think Group Holdings, Inc. dba Frenalytics, Think Tech Solutions, TinkRworks, Inc., Tools For Schools, Unruly Studios Inc., UpSavvy, Vivi, LLC, Wakelet, Wallwisher, Inc. dba Padlet, Waterford, WeVideo, WhyMaker, William H. Sadlier, Inc., Work on Learning (dba Teachermade), World Book, Inc., World Wide Scholastic eSports Foundation (NASEF), XAP Corporation, Xello, XSel Labs, YouScience, LLC, zSpace Inc. and,

WHEREAS, The St. Lawrence-Lewis BOCES is desirous of participating with other BOCES Districts in New York State in joint agreements for the software/learning packages and licensing mentioned above as authorized by General Municipal Law, Section 119-0, and,

BE IT RESOLVED, That the St. Lawrence-Lewis BOCES Board of Education authorizes Erie 1 BOCES to represent it in all matters leading up to and entering into a contract for the purchase of and licensing of the above-mentioned software/learning packages, and record training sessions in Zoom and post those recorded sessions to the consortium, and,

BE IT FURTHER RESOLVED, That the St. Lawrence-Lewis BOCES Board of Education agrees to assume its equitable share of the costs associated with Erie 1 BOCES negotiating the Agreements, and,

BE IT FURTHER RESOLVED, That the St. Lawrence-Lewis BOCES Board of Education agrees (1) to abide by majority decisions of the participating BOCES on quality standards; (2) Erie 1 BOCES will negotiate contracts according to the majority recommendations; (3) that after contract agreement, it will conduct all purchasing arrangements directly with the vendor.

(In accordance with [Board Policy #4310](#) – Purchasing Policy)

Yeas: All members present

Nays: None

**No. 2025 – 132
INSTALLMENT
PURCHASES**

Motion made by McLean, seconded by Miller.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the installment purchases for:

- Ogdensburg City School District for the 2024-2025 school year with Xerox for fifteen (15) network printers in the amount of \$376,397.40 for a 60-month term. The Ogdensburg City School District approved the installment purchase at their February 10, 2025 Board of Education meeting.
- Potsdam Central School District for the 2024-2025 school year with Ricoh for one (1) network printer in the amount of \$6,461.40 for a 60-month term. The Potsdam Central School District approved the installment purchase at their December 10, 2024 Board of Education meeting.

The equipment is being purchased through CoSer 506, Instructional Technology. In accordance with NYS Education Law, installment purchases require approval by board resolution and approval by the State Education Department.

(In accordance with [Board Policy #4310](#)– Purchasing Policy)

Yeas: All members present

Nays: None

**No. 2025 – 133
[CONTRACT
AGREEMENTS](#)**

Motion made by Wells, seconded by McLean.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the Contract Agreements between the Board of BOCES with the Deputy Superintendent, Director of Financial Affairs and General Counsel commencing July 1, 2025.

(In accordance with [Board Policy #1310](#) – Power and Duties of the Board and Its Officers)

Yeas: All members present

Nays: None

**No. 2025 – 134
[AMENDMENT TO
THE DISTRICT
SUPERINTENDENT'S
EMPLOYMENT
AGREEMENT](#)**

Motion made by Zeh, seconded by McLean.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES does hereby approve the amended District Superintendent's Employment Agreement between the Board and District Superintendent dated June 5, 2025.

(In accordance with [Board Policy #1310](#) – Power and Duties of the Board and Its Officers)

Yeas: All members present

Nays: None

**No. 2025 – 135
CONSENT AGENDA**

Motion made by Remington, seconded by Wells.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the following consent agenda items:

- Minutes of: Regular Board Meeting – [May 8, 2025](#)
Special Board Meeting – [May 13, 2025](#)
Special Board Meeting – [May 19, 2025](#)

(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

- Donations
(In accordance with [Board Policy #4230](#) – Acceptance of Gifts, Grants, & Bequests to BOCES)
 - Donation of \$150.00 from Pepsi-Cola Company, Ogdensburg, NY for a \$50.00 scholarship at each location - Northwest, Southwest and Seaway Technical Centers.
 - Scholarship donation in the amount of \$1,000.00 to the Southwest Technical Center from the New York State Restaurant Association, Albany, NY. These funds are intended to help support the costs related to facilitating the ProStart program.
 - Scholarship donation in the amount of \$1,000.00 to a Northwest Technical Center student from the American Red Cross, Charlotte, NC.
- Staff Conferences
(In accordance with [Board Policy #5211](#) – Travel Expenses/Conference Approval)
 - Vicky Garrabrant and Nanci Collins to attend the SREB: 2025 Making Schools Work Conference in New Orleans, Louisiana from July 14 – 19, 2025.
- Establish Hourly/Per-Diem/Stipend Rates for 2024 – 2025 Year
(In accordance with [Board Policy #5151](#) – Temporary and Part-time Employees)
- Cooperative Bids
(In accordance with [Board Policy #4310](#) – Purchasing Policy)
 - Printed Envelopes for 2025-2026a
 - Art Supplies for 2025-2026
 - Institutional Paper Supplies 1st Half 2025-2026
 - Transportation Supplies for 2025-2026
 - Copy Paper 1st Half 2025-2026
 - Computer Supplies 1st Half 2025-2026
 - Health Supplies for 2025-2026
 - Furnishings for 2025-2026
- Certification Re-Approval of one (1) CTE Program
(In accordance with [Board Policy #7170](#) – Instructional Technology)

Re-approval: Health Careers

Yeas: All members present

Nays: None

Reports

Informational Items	<p>A. Update on Facilities – K. Perretta</p> <p>B. The reorganizational meeting will be held on Wednesday, July 2, 2025 at 4:00 pm at the Educational Services Center.</p>
Discussion Items	Student Board Members
Other	None
No. 2025 – 136 EXECUTIVE SESSION	<p>Motion made by Zeh, seconded by Wells.</p> <p>Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby enter into executive session for the purpose of medical, financial, credit or employment history of a particular person or corporation or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation at 6:04 pm.</p> <p>Yeas: All members present Nays: None</p>
No. 2025 – 137 3020a CHARGES	<p>Motion made by Zeh, seconded by Bates.</p> <p>Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES does hereby approve the 3020a charges to be brought forward against a tenured teacher.</p> <p>Roll Call: 9 of 9</p> <p>Bennett – yes Zeh – yes Bates – yes Davis – yes Lattimer – yes McLean – yes Miller – yes Remington – yes Wells – yes</p> <p>The Board returned to regular session at 7:27 pm.</p>
No. 2025 – 138 ADJOURNMENT	<p>Motion made by Davis, seconded by McLean to adjourn the meeting at 7:28 pm.</p> <p>Yeas: All members present Nays: None</p>
Jennie L. Colburn District Clerk	