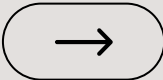




# OCCUPATIONAL CATALOG





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**CDL**

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Get the training required to earn your Commercial Driver’s License and start a career in professional truck driving.

# HEALTHCARE

## Phlebotomy Technician Course Cost: \$2,108

The phlebotomist is a vital member of the clinical laboratory team, whose main function is the drawing of blood from patients and taking the blood specimens to the laboratory to prepare for testing. Students completing the Phlebotomy Technician course will attain through lecture, demonstration, and clinical laboratory experience. All these are skills necessary to sit for the national certification exam through The National Healthcareer Association and for entry-level placement as a Phlebotomist. This course is also valuable for current healthcare workers looking to broaden their skills. Pre-requisite: Students must be 18 years of age or older. No Prior Experience Required. Textbook and Certification Exam Included in tuition. Note: The class involves live venipuncture and capillary sticks. Students and volunteers will be asked to sign consent forms

Canton

St. Lawrence IDA Building 9/8/25 – 11/24/25 Monday  
4:00 PM - 7:00 PM Saturday 8:30 AM – 12:30 PM

\*NHA Exam Date: 12/8/25



## Certified Clinical Medical Assistant Course Cost: \$3,304

The Certified Clinical Medical Assistant program provides students with the skills necessary to function effectively in the medical “back” office. Training will focus on office procedures, concepts, and skills, such as taking vital signs, collecting and processing lab specimens, preparing patients for examinations, assisting with office/ambulatory surgeries, and more. Students are eligible to sit for the NHA CCMA Exam at the conclusion of the class. Textbook and certification exam are included in the tuition.

Canton St. Lawrence IDA Building 8/26/25 – 12/23/25 Tuesdays, Wednesdays,  
Thursdays 4:00 PM – 7:00 PM \*NHA Exam Date:

## EKG Technician - Hybrid

### Course Cost: \$1,649

This is a comprehensive certification program that prepares students to function as EKG technicians and enables them to sit for the national certification exam through The National Healthcareer Association. Technicians work in a variety of clinical settings, including hospitals, clinics, and physicians' offices. They prepare and educate patients prior to collecting diagnostic data used to determine heart function. EKG technicians also work for insurance companies to provide data for health and life insurance policies. Textbook and Certification Exam included in tuition. Prerequisite: Student must possess a High School diploma or High School Equivalency diploma. No Prior Experience Required. Note: The class involves live EKGs. Students and volunteers will be asked to sign consent forms. Canton St. Lawrence IDA Building 10/07/25 – 12/11/25 Tuesdays, Wednesdays, Thursdays 4:00 PM – 7:00 PM \*NHA Exam Date: 12/30/25







**HANDS-ON  
TRAINING  
WITH REAL  
EQUIPMENT**

**NATIONALLY  
RECOGNIZED  
CERTIFICATIONS**

**AFFORDABLE  
LOCAL  
EDUCATION**

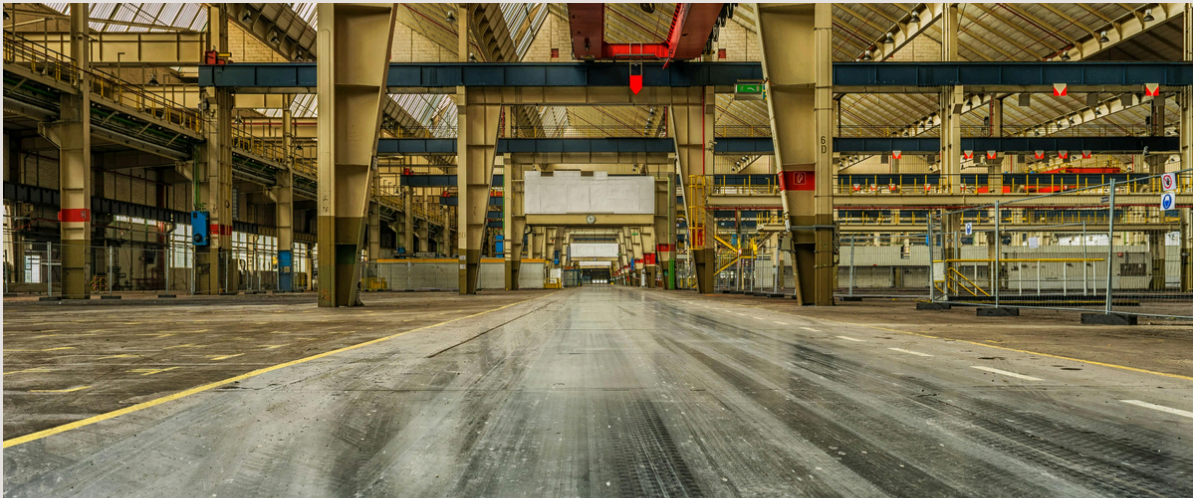
**CCMA &  
PHLEBOTOMY  
TRAINING  
AT BOCES**

**HIGH  
DEMAND  
HEALTHCARE  
CAREERS**

**JOB  
PLACEMENT  
SUPPORT**

**PATHWAY  
TO HIGHER  
EDUCATION**

# TRADE & INDUSTRY



## Industrial Safety

**Cost: \$748**

This course equips participants with the knowledge and skills to maintain a safe, compliant workplace. Topics include:

- Roles & Responsibilities – Worker, supervisor, and manager duties in safety.
- Machine & Equipment Safety – Proper operation, maintenance, and safeguards.
- Workplace Practices – Daily protocols to minimize risks.
- Emergency Response – Procedures for accidents and emergencies.
- Hazardous Materials – Safe handling and storage.
- Fire & Electrical Safety – Prevention and response strategies.
- Work Area Safety – Maintaining clean, organized spaces.
- PPE Use – Selecting and using protective equipment.
- Material Handling – Safe lifting and moving techniques.

Outcome: Participants will reduce accidents, improve workplace safety, and meet industry standards.

Canton St. Lawrence IDA Building 9/9/25 – 10/16/25 Tuesdays and Thursdays  
3:30 – 6:30 PM



## Basic Layout, Measurement, and Tolerancing

### Cost: \$748

#### Fundamentals of Basic Layout, Measurement, and Tolerancing

This course provides essential skills for careers in manufacturing and machining. Students learn stock selection, layout techniques, and the use of hand and machine tools such as the drill press, bench vise, hacksaw, and files. Emphasis is placed on precision measurement using US Customary and Metric systems with tools like machinist's rules, calipers, and micrometers.

The course also introduces tolerancing concepts, including conventional tolerances and GD&T, with hands-on practice interpreting technical drawings and applying location, orientation, and form tolerances. By the end, students will be prepared to ensure accuracy, quality, and reliability in production, inspection, and quality control.

#### Key Topics:

- Manufacturing processes and machine tool functions
- Stock selection and layout methods
- Precision measurement tools and applications
- Tolerances and technical drawing interpretation
- Introductory and advanced GD&T concepts

Canton St. Lawrence IDA Building 10/28/25 – 12/11/25 Tuesdays and Thursdays  
3:30 – 6:30 PM

## AC/DC Electrical

### Cost: \$628

AC/DC Electrical course teaches fundamentals of AC/DC electrical systems used for power and control in industrial, commercial, agricultural, and residential applications using Amatrol's virtual training technology. Students learn industry-relevant skills included in subject areas such as Basic Electrical Circuits, Electrical measurement, Circuit Analysis, Inductance and Capacitance, Combination Circuits, and Transformers. This course will have a hands-on training attached with the curriculum.

Canton St. Lawrence IDA Building 11/24/25 – 12/22/25 Mondays and Fridays 3:30 – 6:30 PM

## Trade Mathematics

**Cost: \$400**

This course reviews essential math operations and concepts commonly applied in production and industrial environments. Learners will refine skills in addition, subtraction, multiplication, division, fractions, decimals, percentages, averaging, and ratios.

The course introduces basic linear problem-solving techniques and geometric operations, including calculating surface area and volume. Through practical applications and problem-solving exercises, learners will gain the confidence to use mathematical principles effectively in real-world production settings. This course is ideal for individuals looking to strengthen their foundational math skills for workplace success.

Zoom 10/4/25 – 11/8/25 Saturdays 1:00 – 4:00 PM







# GED



## GED Prep Courses

September 16th- October 15th (12-4:00)

October 14th- Nov 12<sup>th</sup> (8:30-12:30)

November 18th- December 16<sup>th</sup> (12:00- 4:00)



Call us at 1-888-360-7693 to Register

# FUNDING AVAILABLE

Call 1-888-360-7693 to inquire about funding!



## Step 1

Meet with our Adult Education staff to discuss your career goals and the training program you're interested in.



## Step 2

We'll review available grants, workforce programs, and agency partnerships to find the best support for you.



## Step 3

Once funding is confirmed, we'll finalize your enrollment so you can start training with little or no out-of-pocket cost.

# CDL A&B

## Commercial Drivers License (CDL) - Class A Training Course Course Cost: \$5,900

About the Course Gain the skills and qualifications to operate commercial vehicles with CDL-A certification. This course includes behind-the-wheel training with experienced instructors and prepares you for your CDL-A road test.

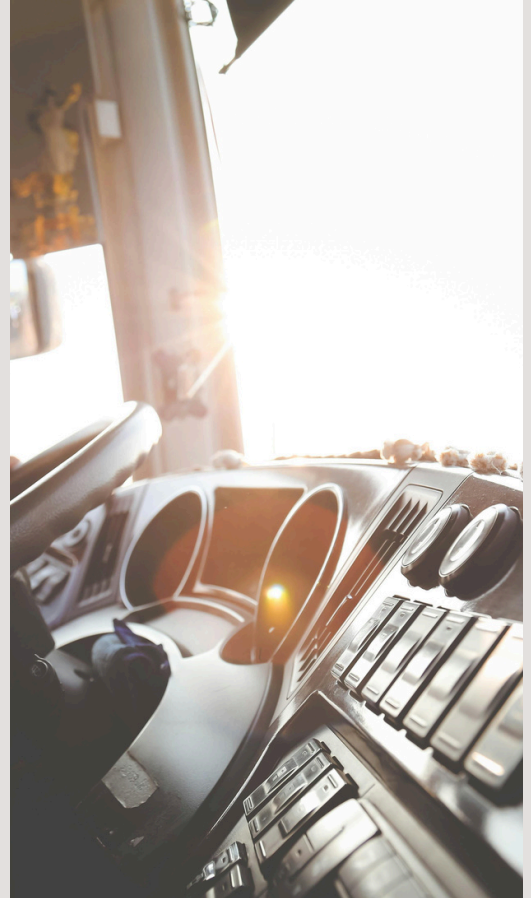
Course Details:

- Theory Class: Asynchronous online course done at your own pace. 10 hours total
- 25 Hours of 1 on 1 instruction with CDL Instructor
- Student(s) show competency in all required BTW topic areas within 25 hours
- The instructor will determine if the student(s) is qualified to schedule their road test

## Commercial Drivers License (CDL) - Class B Training Course Course Cost: \$3900

About the Course Gain the skills and qualifications to operate commercial vehicles with CDL-B certification. This course includes behind-the-wheel training with experienced instructors and prepares you for your CDL-B road test. Course Details:

- Theory Class: Asynchronous online course done at your own pace. 10 hours total
- Behind the wheel: 1-on-1 training with instructor. 15 hours total
- To be scheduled with instructor





Online Course Policies Ed2go \$100 Programs: St. Lawrence-Lewis BOCES Adult Education will reimburse \$67 of the \$100 course fee for any student who drops an online course after enrollment but before the completion of the course, and explains in writing his or her dissatisfaction with the course.

Gatlin Certificate Programs: The majority of GES programs can be completed within 90 to 180 days. Since our programs are self-paced, it has been our policy to work with students until they are able to complete their program. When students need more time, we are happy to accommodate their needs. If a student, for whatever reason, is not able to continue with their training, we will make arrangements for the student to take time off and complete their course when it is convenient for them. The only reason we would give a refund would be if we fail to perform. If it is our fault the student is not able to complete their program, we will give the student a full refund. If a student simply wants to withdraw and will not accept our policy to defer their training, they are not entitled to a refund. Students are given all materials and complete access to their entire course upon registration, so partial refunds are not an option. The basic GES policy on refunds is that once the course is accessed either by requesting materials or viewing lessons there are no refunds. Children may not accompany their parents to class unless indicated in course description.

How to Register Online: Go to <https://registration.xendirect.com/sllboces/search.cfm> Phone: Call (888) 360-7693 with the course(s) you would like to enroll into. Walk-in: Stop into the Adult Education & Workforce Development Center at 19 Commerce Ln., Canton, NY Monday-Friday 8:00 AM - 4:00 PM

Payment: To be considered enrolled in a course, tuition must be paid in full prior to the start of a class. For students being funded by an outside agency, written notification from the funding agency must be supplied. Cash payments of \$50 or less will be accepted with in-person enrollments only. All other payments must be made with a check, money order or credit card.

Refunds Policy: If a course is canceled by St. Lawrence-Lewis BOCES: A full refund will be issued. If student withdraws and notification is received 72 hours prior to first class: A full refund is given. If student withdraws and notification is received less than 72 hours prior to first class: No refund is given. If student is a no show to first class or provides notification of withdraw after the start of class: No refund is given. Refunds will take approximately 2-4 weeks. Extenuating circumstances will be considered at the discretion of the Program Supervisor. Course Completion Certificate Where applicable, St. Lawrence-Lewis BOCES will award completion certificates to students who successfully complete course requirements. Non-

Discrimination statement: The St. Lawrence-Lewis Board of Cooperative Educational Services (BOCES) does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The BOCES is an equal opportunity employer. The following person has been designated to handle inquiries regarding the non-discrimination policies: Marshall Fiese, 40 West Main Street, Canton, NY 13617 (315) 386-4504. Inquiries concerning the application of the St. Lawrence-Lewis BOCES nondiscrimination policies may also be referred to the U.S.

Department of Education, Office for Civil Rights (OCR), 32 Old Slip, 26th Floor, New York, NY 10005, telephone (646) 428-3800 (voice) or (800) 877-8339 (TTY)

