



**Board of Cooperative Educational Services
Sole Supervisory District
St. Lawrence-Lewis Counties
P.O. Box 231, 40 W. Main Street
Canton, New York 13617**

**Board of Education Meeting Date: September 10, 2025
BOE APPROVED: October 9, 2025**

The regular meeting of the Board of Cooperative Educational Services of the Sole Supervisory District of St. Lawrence-Lewis Counties was held on Wednesday, September 10, 2025 at the Educational Services Center, 40 W. Main Street, Canton, New York beginning at 6:00 pm.

Roll Call:

Present: Roger Bennett, Jack Zeh, Cindy McLean, Michael Miller, Todd Bates, Michael Davis, James Lattimer and Kevin Wells

Others Present: Darin Saiff, James Nee, Nicole Ashley, Jennie Colburn, Marshall Fiese, Lori Sheffield, Johnathan Hirschey, Kevin Perretta and Lori Remington

Excused: Ward Remington and Student Ex Officio, Ryanna Todd

Absent: Student Ex Officio, Jonathan Robinson

All members stood for the Pledge of Allegiance.

Public Comments None

**No. 2026 – 050
ALL PERSONNEL
BOARD ACTION AS
FOLLOWS:**

Motion made by Davis, seconded by Bates.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Saiff, does hereby approve the attached Personnel action: All of the following appointments are conditional, pending clearance from the State Education Department, pursuant to Chapter 180 of the Laws of 2000 of the State of New York.

(In accordance with [Board Policy #5150](#) – Recruitment, Selection, & Appt. of Personnel)

Yeas: All members present
Nays: None

No. 2026 – 051
PROFESSIONAL
DEVELOPMENT
PLAN 2025-2026

Motion made by Wells, seconded by Miller.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Saiff, does hereby approve the St. Lawrence-Lewis BOCES Professional Development Plan (PDP) as mandated by Part 100.2 of the Commissioner's Regulations.

Yeas: All members present

Nays: None

No. 2026 – 052
APPROVAL
APPLICATION FOR
CTE PROGRAM

Motion made by Davis, seconded by Wells.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Saiff, does hereby approve the application to be submitted to the New Yorks State Education Department, CTE Program Approval, for the Health, Emergency and Rescue Occupations (HERO) program at the St. Lawrence-Lewis BOCES Southwest Technical Center, Fowler, NY for the 2026-2027 school year.

Yeas: All members present

Nays: None

No. 2026 – 053
DECLARATON OF
EMERGENCY
PROJECT

Motion made by McLean, seconded by Miller.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Saiff, does hereby approve the following emergency project:

- Seaway Technical Center – Heating/Cooling System – the condition required immediate corrective action and could not await execution of proper bidding procedures due to the health and safety concerns.

The public emergency is defined by the General Municipal Law as an accident or other unforeseen occurrence or condition affecting public buildings, public property, or life, health, safety, or property.

(In accordance with General Municipal Law; Laws of NY, Consolidated Laws, PBB, Article 2; Section 9 – construction emergencies)

Yeas: All members present

Nays: None

No. 2026 – 054
CONSENT AGENDA

Motion made by McLean, seconded by Lattimer.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Saiff, does hereby approve the consent agenda:

- Treasurer's Report for period ending August 31, 2025:
(In accordance with [Board Policy #1510](#) – Regular Board Meetings and Rules)

A. Account Balances (August 31, 2025)

General Fund	\$1,494,199.64
Federal Fund	\$225,106.37
Trust & Agency Fund	\$618.46
Payroll Fund	\$0.00
Capital Renovation Project	\$488,637.09
Capital Equipment Reserve	\$207,491.43

B. Current Budget Allocation – August 31, 2025

[District Billing](#)

[Budget Report](#)

General Fund Budget..... \$80,602,676.60

- [Minutes of August 21, 2025 Meeting](#)
(In accordance with [Board Policy #1510](#) – Regular Board Meetings and Rules)
- [Donation](#)
(In accordance with [Board Policy #5230](#) – Acceptance of Gifts, Grants, Memorializations and Bequests to BOCES)

In memory of J.P. Sochia, a donation of \$200.00 to assist Seaway Technical Center students in need with the start of the school year from Patricia and Wayne Brabaw, Parishville, NY.

Yeas: All members present

Nays: None

Reports

[Darin Saiff, District Superintendent](#)

[James Nee, Deputy Superintendent](#)

Discussion Items

[Policy 7316 – Student Use of Personal Technology](#) – The first read of this policy was at the August 21, 2025 Board meeting. This is the second read.

[Policy 6161 – Conference/Travel Expense Reimbursement](#) – The first read of this policy was at the August 21, 2025 Board meeting. This is the second read.

[Board of Education Goals for 2025-2026](#)

No. 2026 – 055
[POLICY #7316](#)
[STUDENT USE OF](#)
[PERSONAL](#)
[TECHNOLOGY](#)

Motion made by Davis, seconded by McLean.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Saiff, does hereby approve Policy #7316 – Student Use of Personal Technology.

Yeas: All members present

Nays: None

No. 2026 – 056
POLICY #6161
CONFERENCE/
TRAVEL EXPENSE
REIMBURSEMENT

Motion made by Miller, seconded by Davis.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Saiff, does hereby approve Policy #6161 – Conference/Travel Expense Reimbursement.

Yeas: All members present

Nays: None

No. 2026 – 057
BOARD OF
EDUCATION GOALS
FOR 2025-2026

Motion made by Davis, seconded by Wells.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Saiff, does hereby approve the 2025-2026 Board of Education Goals.

Yeas: All members present

Nays: None

Informational Items

Update of Facilities – K. Perretta

Fall Open Houses:

- September 23 – Seaway Tech Center
- October 2 – Southwest Tech
- October 15 – Northwest Tech
- October 20 – Ag Academy

Next Board of Education Meeting – Thursday, October 9, 6:00 pm at ESC

Regent Catania Dinner – Wednesday, October 29, 5:30 pm at Northwest Tech

Presentation

None

No. 2026 – 058
EXECUTIVE
SESSION

Motion made by McLean, seconded by Bates.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Saiff, does hereby enter into executive session for the purpose of discussing the employment history of a particular employee at 6:42 pm.

Yeas: All members present

Nays: None

Board returned to regular session at 6:50 pm.

No. 2026 – 059
ADJOURNMENT

Motion made by McLean, seconded by Bates to adjourn the meeting at 6:51 pm.

Yeas: All members present

Nays: None

Jennie L. Colburn, District Clerk