



**BOARD OF COOPERATIVE EDUCATIONAL SERVICES SOLE SUPERVISORY DISTRICT
ST. LAWRENCE-LEWIS COUNTIES**

P.O. Box 231, 40 W. Main Street
Canton, New York 13617

BOARD MEETING – Thursday, December 11, 2025 – 4 p.m.

**Board of Education Goals
2025-2026**

St. Lawrence-Lewis BOCES is committed to work successfully with component districts across the region:

- To increase student performance and enhance opportunities to access advanced coursework essential for a successful preparation for college, career, and citizenship.
- To promote regional sharing and delivery models through inter-BOCES as well as intra-BOCES arrangements
- To continuously evaluate BOCES services for quality, efficiency, and potential improvement, including input from our component school district partners
- To provide financial and operational solutions to our component school districts to provide training and build school district preparedness for reductions in federal and state aid, decreases in enrollment, and staffing challenges.

St. Lawrence-Lewis BOCES will:

- Support BOCES and SLL component districts as they raise awareness and build capacity toward the implementation of the New York State Education Department's Portrait of a Graduate.
- Work with our Regional Partners, including SUNY Potsdam, to build and refine regional pipelines that will produce teachers and future educational leaders for the region, including the Ed Leadership Program at SUNY Potsdam and the Advanced Certificate in Special Education Program, and the District Superintendents' Innovation Committee and BOCES of NYS Teacher Ambassador Program.
- Work with component districts to provide the necessary professional development for a multi-year implementation of The Science of Reading, Numeracy and Science of Learning to address significant learning gaps across the region, as well as comply with new legislation and NYSED through regulations.
- Continue to provide BOCES faculty and staff with the information, resources and training necessary to protect digital information, including Personally Identifiable Information (PII) of staff/students and to protect our technology platforms. We will collaborate with the component school districts to support them in this area.
- Develop an organizational position statement on artificial intelligence during the 2025-26 school year.
- Fully support and assist our 18 component school districts with the implementation of the NYSED initiatives on both graduation measures and regionalization.
- Fully support and assist our 18 component school districts with the implementation of the NYSED initiatives on both graduation measures and regionalization.

Opening Activities

(In accordance with [Board Policy #1510](#) – Regular Board Meetings and Rules)

- I. Call to Order by President
- II. Pledge of Allegiance
- III. Public Comment Guidelines
- IV. Roll Call and Quorum Check
- V. Public Comments

Action Items

- VI. [Personnel – See Attachment “A”](#)
(In accordance with [Board Policy #5150](#) – Recruitment, Selection, and Appointment of Personnel)

This motion will include the entire personnel section of the agenda.

A motion is needed to approve the Personnel as presented in Attachment “A”.

- VII. [External Audit](#)
(In accordance with [Board Policy #5570](#) – Financial Accountability)

A motion is needed to accept the external audit as presented to the audit committee by the external auditors, [Bowers and Company, CPSs, PLLC](#).

- VIII. State Environmental Quality Review
(In accordance with [Board Policy #5630](#) – Facilities: Inspection, Operation and Maintenance)

A motion is needed to approve the following resolution:

WHEREAS, the Board of Education of the St. Lawrence-Lewis BOCES (the “Board”) has considered the effect upon the environment of the proposed work at:

**ST. LAWRENCE-LEWIS BOCES
SEAWAY AREA TECHNICAL CENTER - SOUTHWEST TECHNICAL CENTER
NORTHWEST TECHNICAL CENTER - EDUCATIONAL SERVICES CENTER**

(ENERGY PERFORMANCE CONTRACT)

WHEREAS, the Board has received and reviewed the Scope of the Proposed Projects and has further received and considered the advice of its Architects and Engineers with regard to the environmental impact of the Projects; now therefore

BE IT RESOLVED, by the Board of Education of the St. Lawrence-Lewis BOCES as follows:

1. The Board hereby determines in accordance with Article 8 (State Environmental Quality Review Act - SEQRA) of the Environmental Conservation Law that the Projects are a Type II action which will not have a significant impact on the environment and is not subject to review under SEQRA.
2. The Projects are hereby approved and the District Superintendent and all officers and employees of the BOCES are authorized and directed to perform all actions and execute all documents necessary or appropriate to obtain the necessary funding, complete the Projects and to carry out the intent of this resolution.
3. This resolution is effective immediately.

- IX. [Energy Service Performance Contract – Phase 2](#)
(In accordance with [Board Policy #5630](#) – Facilities: Inspection, Operation and Maintenance)

A motion is needed to approve Phase 2 of the 2020 Energy Service Performance Contract with Day Automation Systems, Inc.

- X. [NYSITCC Contract](#)
(In accordance with [Board Policy #5410](#) – Purchasing Competitive Bidding and Offering)

A motion is needed to approve the following resolution:

WHEREAS, It is the plan of a number of BOCES districts in New York, to consent to jointly enter into an agreement for the 2025 – 2026 fiscal year, for Accelerate Learning, Amplify Education Inc., Education, Training, and Research Associates, eReflect Learning, Find Your Grind Inc., Great Minds, OYOclass.com, Pearson, Prisms of Reality Inc., Radish Education Inc., RocketLit Inc., SAM Labs, Tequipment Inc., Vernier Software and Technology Inc. dba Vernier Science Education, WhyMaker, and,

WHEREAS, The St. Lawrence-Lewis BOCES is desirous of participating with other BOCES Districts in New York State in joint agreements for the software/learning packages and licensing mentioned above as authorized by General Municipal Law, Section 119-0, and,

BE IT RESOLVED, That the St. Lawrence-Lewis BOCES Board of Education authorizes Erie 1 BOCES to represent it in all matters leading up to and entering into a contract for the purchase of and licensing of the above-mentioned software/learning packages, and record training sessions in Zoom and post those recorded sessions to the consortium, and,

BE IT FURTHER RESOLVED, That the St. Lawrence-Lewis BOCES Board of Education agrees to assume its equitable share of the costs associated with Erie 1 BOCES negotiating the Agreements, and,

BE IT FURTHER RESOLVED, That the St. Lawrence-Lewis BOCES Board of Education agrees (1) to abide by majority decisions of the participating BOCES on quality standards; (2) Erie 1 BOCES will negotiate contracts according to the majority recommendations; (3) that after contract agreement, it will conduct all purchasing arrangements directly with the vendor.

- XI. [Installment Purchases](#)
(In accordance with [Board Policy #5410](#) – Purchasing Competitive Bidding and Offering)

Rationale: The Board of Education finds and determines that it is in St. Lawrence-Lewis BOCES' best financial interest to acquire the equipment for the benefit of the District because:

- It provides an opportunity to use the equipment without committing to the full costs of purchase; and*
- After seeking competitive quotes, Lessor provides the most financially advantageous lease terms.*

A motion is needed to approve the installment purchases for:

- Clifton-Fine Central School District in the 2025-2026 school year with Advanced Business Systems for four (4) network printers for a total cost of \$76,702.20, which was approved at their Board meeting. The monthly cost of the equipment is \$1,278.37 for a 60-month term.**

The equipment is being purchased through CoSer 506, Instructional Technology. In accordance with NYS Education Law, installment purchases require approval by board resolution and approval by the State Education Department.

XII. Local Bids

(In accordance with [Board Policy #5410](#) – Purchasing Competitive Bidding and Offering)

A motion is needed to approve the bid awards for building materials, to low bidder meeting specifications for Northwest Technical Center, Southwest Technical Center, and Seaway Technical Center for the buildings of the houses:

Insulation & Drywall Materials:

**Northwest Technical Center – JP Building Supply – \$10,672.74
Southwest Technical Center – JP Building Supply – \$10,654.79
Seaway Technical Center – JP Building Supply - \$10,654.79**

Siding Materials:

**Northwest Technical Center – White's Lumber - \$2,894.34
Southwest Technical Center – White's Lumber - \$2,919.16
Seaway Technical Center – White's Lumber - \$3,859.56**

XIII. Consent Items for Approval:

- Treasurer's Report for period ending November 30, 2025:
(In accordance with [Board Policy #1510](#) – Regular Board Meetings and Rules)

A. Account Balances (November 30, 2025)

General Fund	\$4,824,633.69
Federal Fund	\$445,956.24
Trust & Agency Fund	\$2,697.69
Payroll Fund	\$830.40
Capital Equipment Reserve	\$207,698.43
Capital Renovation Project	\$362,186.37

B. Current Budget Allocation – November 30, 2025

[Budget Report](#)

[District Billing](#)

General Fund Budget..... \$79,308,640.78

- [Minutes of November 13, 2025 Meeting](#)
(In accordance with [Board Policy #1510](#) – Regular Board Meetings and Rules)

A motion is needed to approve the above consent agenda items.

XIV. Reports

- A. [Darin Saiff, District Superintendent](#)
- B. [James Nee, Deputy Superintendent](#)

XV. Discussion Items

XVI. Informational Items

- A. Update on Facilities – K. Perretta
- B. Next Board of Education Meeting – Thursday, January 8, 6:00 pm at the ESC
- C. Special BOE meeting for the fuel bids on Thursday, February 5, 3:00 pm at the ESC

XVII. Presentations

- A. Nicki O'Donnell, Principal and Ami Larson, Assistant Principal – Seaway Technical Center

XVIII. Other

XIX. Adjournment